Before you send your email, please add all your group members and your teacher, Mr. Harvey, Mrs. Andrew, Mrs. Macabe, or Mrs. Ekstrand as a cc recipient.

Sample Email to Professional Contacts:

Subject: Lakewood Middle School 6th Grade Project

Dear Mr./Ms._______________,

Our names are_________________________ and we are 6th grade students at Lakewood Middle School. Our social studies class is studying the achievements of ancient river civilizations and our group has chosen to research the topic of ____________________ more closely. Because you are a professional in a field that has been influenced by this achievement, we would like to ask you a couple of questions.

Our first question:

Our second question:

Any other questions you may have:

Thank you so much for taking the time to answer our questions! We would appreciate it if you would reply all when you respond. We are thankful for your help with our research project.

Sincerely,

All of your group members’ names