Padlet

Padlet is an online announcement and post-it page. Create a wall to add notes; others can add notes as well. Audio, video and images can be added to your wall.

Create an Account

1. Go to http://padlet.com to sign up.

2. In the top right corner, click Login. Sign up with Google.

Create a New wall

3. Select Create a New Wall by clicking the plus at the top or selecting the plus from the main menu bar to the right.

Add Notes, Images and Videos

1. Double-click on the wall page. Type information in the note.

2. Click the link icon to add a URL to an image or video to the note. YouTube videos will embed inside the note.

3. Click the upload icon to add files from the computer.

4. Click on the webcam to utilize the desktop camera feature. *Option not available on a mobile device.

Move Notes/Layout

1. Click and drag the notes to any location on the wall.

2. Change the format so that each note appears as a grid or stream with each note appear below the next note.

3. Click the gear in the right sidebar.

4. Choose Layout. Determine the format. Notes move to the selected format.

Allow others to add notes

1. Others do not need an account to add notes to the wall. Provide the URL (see below) and others can add notes.

2. If you currently have wall set to private, change by choosing the gear (right sidebar). Click Privacy.

3. Determine settings you prefer.
4. Below the privacy settings, note the ability to moderate comments before appearing public.
5. Note the URL at the top of the page of the wall. Provide that link to others so they can access the wall and add notes.
6. Once Users access the page, they can double-click on the note. It defaults to anonymous. Users can change the name.

Settings
1. Modify the wall by clicking the gear in the right sidebar.
2. Add a title to your wall.
3. Click Wallpaper to change the background.
4. View the other options to adjust the wall.

Share Wall
1. Social Sharing: There are a variety of sharing options to choose from include Google +, Pinterest and Twitter.
2. Subscribe: Copy and Paste the RSS URL into a blog reader like Google Reader. Every time a change is made to the wall, it will be posted to a reader.
3. Embed: Take the Embed code and add to a web page. See below for how-to.
4. Mobilize: Using the QR Code, scan with a mobile device QR reader to view the wall. The URL link is also listed here for easy copying.

Additional Resources
http://blog.padlet.com